Swisher Community Library

Board of Directors meeting

August 3, 2022

The Swisher Community Library Board of Directors met on August 3, 2022, at 6 p.m.

Board Members present were Tera Kringle, Monica Cox, Cindy Shelangoski. Ben Winborn and Caiti Rowe attended via Zoom. Library Director Laura Hoover was present.

Len Riker was present to record the meeting minutes.

Minutes:

There was no July meeting. Minutes from the June 2022 meeting were reviewed, and a motion was made to approve them. MSC Winborn / Cox, all ayes. Motion passed.

Citizen’s Comments:

No citizen’s comments.

Director’s Report:

Financial Report:

Fiscal year 2022 spending finished at 90% of budget.

Currently at 8 % of 2023 annual budgeted spending through July and on target to meet annual budget.

Bills to Pay:

Motion to pay all bills. MSC Cox / Shelangoski, all ayes. Motion passed.

Monthly stats:

July had the most checkouts and the highest door count of any month in the library’s history. The success of the summer programs and family evening events had a very positive effect on door count.

Summer Programs and Upcoming Events:

The summer reading program is 99% complete. The Pool Party at the North Liberty Community Center is Saturday August 6th from 6 to 7:30 PM.

The daytime programs averaged 15-18 children. Kelsey did a great job setting up the events and was very successful in getting children engaged.

Thursday night performances were well attended and there were participants we had not seen before. The first session featuring a fire eater was an enormous success and created positive buzz for the rest of the summer performances. Having a big event to kick off the summer performances had a positive effect on attendance at all events so a similar approach will be used next year.

A couple of adult programs have been scheduled for September. There will be a Seed Saving seminar, and Linda Hartley Hey will offer a repeat presentation of the History of Curtis and Cou Falls, IA.

Student Position:

The current student position’s last day is August 17th. The Director requested authorization to have a high school student position for the 2023 fiscal year. The student would focus on the newsletter during the winter and transition into planning and leading children’s summer daytime programs.

Motion to post for a student position at the Library for the 2023 fiscal year. MSC Rowe / Winborn, all ayes. Motion passed.

Copier Bid Review and Selection:

Motion to have the City Council direct the City Attorney to review the current copier contract with Koch to confirm any fees that would occur if the current contract is not renewed. MSC Cox / Winborn, all ayes. Motion passed.

The Director will work with the City Clerk to see if bundling the City Hall and Library copier contracts with Access would offer cost savings.

Long Range Plan:

The Director presented the updated long-range plan to the Board for review and comments.

Motion to approve the updated long-range plan with grammar corrections as noted by the Director. MSC Cox / Rowe, all ayes. Motion passed.

Other business:

No other business.

Next meeting will be Wednesday September 7, 2022, at 6 PM

Motion to adjourn at 6:40 p.m. MSC Rowe / Cox, all ayes. Motion passed.