Swisher Community Library

Board of Directors meeting

August 29, 2021

The Swisher Community Library Board of Directors met on August 29, 2021 at 1:10 p.m.

Board Members present were Tera Kringle, Mary Bryan, Cindy Shelangoski, and Library Director Laura Hoover.  Cathie Rowe and Ben Winborn were absent. Also present was Len Riker

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Minutes:

Minutes from the June 2021 meeting were reviewed and a motion was made to approve them. MSC Bryan /Shelangoski, all ayes. Motion passed.

Citizen’s Comments:

No citizen’s comments.

Director’s Report:

Financial Report:

Currently at 12 % of annual budgeted spending through August.

Financial report was reviewed and a motion was made to accept it as presented. MSC Shelangoski/Bryan, all ayes. Motion passed.

Bills to Pay:

The library will start offering patron access to Kanopy, an on-demand streaming video platform for public libraries, in September. The invoice for this service has not been received yet but is included in the bills to pay.

It was motioned to pay the current bills and the expected Kanopy invoice.  MSC Bryan /Shelangoski, all ayes. Motion passed.

Monthly stats:

Circulation is at 25% of last year’s total even though we are only 17% through the reporting year.

Interest in new books of the adult book collection is very active.

Annual Report:

The Director shared the annual report with the Board of Directors and addressed any questions. Kringle signed the Annual Report Title Page.

Reports and Announcements:

Board Openings: Two current Board member terms expire at the end of the calendar year. The town clerk will post the openings to allow those persons who are interested in serving on the Board an opportunity to be considered for these roles.

Electronic Platforms: The Director informed the Board that all electronic platforms accessed by patrons are now using the same access code. This has required patrons to start using a new code to access content through Libby.

Communications: The Director informed the Board members that the NOJOCO was ceasing publication and the August issue will be the final issue. The NOJOCO has been a primary source of communicating news about the library, its resources, and its programming to the community at large. Until the City of Swisher hires a communications director the library will try to find ways of keeping the community updated about library services on a biweekly basis.

Board Year Plan:

The library’s accreditation runs through February 2023. The process of renewing accreditation requires an updated long range plan. Copies of the current long range plan were distributed to Board members with the intent of reviewing the current plan at the next Board meeting. This review will assess progress versus the current plan and serve as an initial discussion of potential changes to include in the updated plan.

Policy Review:

Hours: The Director requested the Board perform a routine review of the current policy covering library hours of operation.

It was motioned that the current policy covering library hours of operation be retained.  MSC Bryan /Shelangoski, all ayes. Motion passed.

Other business:

Schedule: The library will be closed on Labor Day, and will be closed on Saturday September 18th the date of the Car Show.

Next meeting will be Sunday September 26, 2021 at 3 PM

Motion to adjourn at 1:55 p.m. MSC Bryan/Shelangoski, all ayes. Motion passed.