Swisher Community Library

Board of Directors meeting

May 23, 2021

The Swisher Community Library Board of Directors met via Zoom on May 23, 2021 at 1:00 p.m.

Board Members present were Tera Kringle, Cindy Shelangoski, Ben Winborn and Lbrary Director Laura Hoover.  Mary Bryan and Cathie Rowe were absent.

Len Riker was present to record the meeting minutes.

Minutes:

Minutes from the April 2021 meeting were reviewed and a motion was made to approve them. MSC Winborn / Shelangoski, all ayes. Motion passed.

Citizen’s Comments:

No citizen’s comments.

Friends of the Library Report:

No report from Friends.

Director’s Report:

Financial Report:

Currently at 78 % of annual budgeted spending through May and on target to meet annual budget.

End of Year Estimate - The current spending estimate after accounting for normal expected expenses for June, is that approximately $7,500 of the annual budget will still be available for use in June. Suggestions for using these funds include:

* Upgrade the library’s computer system router
* Upgrade the library’s public computers.
* Take advantage of TechSoup’s support for non-profit organizations to purchase hot spots and annual data plans for the hot spots, with the idea of making these available for check out by library patrons.
* Additional spending on books and media for collection development.
* Summer reading .

Winborn motioned that the library director be authorized to spend up to $4,000 on computer technology with priority being; 1) replace the current computer system router with an upgraded unit, 2) purchase hot spots with annual data plans, and 3) upgrade one or both public computers as funding permits. The library director be authorized to spend the balance of remaining funds for collection development (books and media), and summer reading. Seconded by Shelangoski. All ayes. Motion passed.

Bills to Pay:

It was motioned to pay the current bills.  MSC Shelangoski / Winborn, all ayes. Motion passed.

Monthly stats:

While door count is still behind last year, it is starting to inch back up.

Adult check outs are running higher than last year. Children’s book and E-checkouts check outs are running about twice the level of last year. Virtual visits fell off in May because the evening story time moved from Zoom meetings to in person meetings in the park.

Reports and Announcements:

Tree Planting: Prairie FFA and Hughes Nursery has offered to provide free trees and to plant them on public property in Swisher. It was decided that four of the trees would be planted on the Library lawn. The family that made the original offer of a $300 donation for trees for the Swisher Library has been informed of FFA’s plan and it is likely their donation will go towards a small butterfly park instead.

Story Time: Evening story time has transitioned from Zoom to in-person sessions in the park. The Tuesday morning story time for an in-home day care still meets in person at the library. Word of the morning session has gotten out to other in-home day cares and there may be interest from them in doing additional story time sessions at the library this fall.

Summer Programming:

Programs Packet: The packets include:

* Summer reading logs.
* Color bingo cards.
* Coloring contest sheets

Wednesday Night Family Night: Events will be held at the American Legion a 7PM starting June 16th. Current events scheduled include:

* The Raptor Center
* A story teller
* Grout Museum of History and Science – the Science of Combustion
* Johnson County Conservation
* Iowa State Insect Zoo
* A magician

Farmer’s Market: Plans are to hold the Farmer’s market in the small park next to the library on Thursday evenings from 4:30 – 6:30 starting June 10th.

Ordinance Review - Library Access for Registered Sex Offenders:

Based on new interpretation of Iowa Law it was recommended that the library’s current policy regarding library access for registered sex offenders be updated. Director presented updated language for review.

Winborn made a motion to adopt the updated library policy as presented. Seconded by Shelangoski. All ayes. Motion passed.

Other business:

It was brought up that not all new residents in the area know that there is a library in Swisher. There was a discussion about how to improve residents’ awareness of the library and the services it provides.

Winborn made a motion to authorize the library director to spend a portion of the remaining funds from the current fiscal year budget that were directed towards collection development (books and media) on an outreach effort to improve area residents’ awareness of the Swisher library and the types of services offered. Seconded by Shelangoski. All ayes. Motion passed.

Next meeting will be Sunday June 27, 2021 at 1 PM

Motion to adjourn at 1:45 p.m. MSC Shelangoski / Winborn, all ayes. Motion passed.